

Montessori Early Learning Center

REGISTRATION CONTRACT 2009-2010

1002 South Davis Avenue Elkins, WV 26241 304-636-1550/2075 (home)
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www.elkinsmontessori.com

Please detach and return this form, along with a deposit of \$50 to reserve a place for your child. **Deposit money is fully refunded in the event of non-enrollment.** If your family is new to the Montessori Center there is a non-refundable application fee of \$25 which should be included. *If your child is a returning Montessori student, write 'Transfer' on the deposit line and we will transfer the deposit we now hold from 2008 over to Fall 2009.*

REGISTRATION 2009-2010

MONTESSORI EARLY LEARNING CENTER

I would like to register _____ for the 2009-2010 school year.

_____ PRESCHOOL SESSION: full time _____ 280 month Half time _____ 170 month
Check one: _____ Morning _____ Afternoon _____ MW/alt.Fri _____ TTH/alt. F

_____ FULL-TIME/ Ex-day..... 505 month

_____ HALF-TIME/ Ex-day (M/W/alt.F or T/TH alt. Fri)..... 290 month

Courtesy services needed: _____

Arrival time: _____ Departure time: _____

There is a 15% discount for siblings enrolled Ex-day/full time; 10% discount for half-time siblings

_____ Enclosed is a deposit of \$50 to reserve a place for my child. This deposit is received as a partial payment for the last month's tuition (May 2010). In the event of early withdrawal, granting two weeks notice **prior to April 1**, this deposit is refunded. **Withdrawals after April 1 cannot be refunded as the vacancy cannot be filled at that late date.** The only exceptions to this policy are: 1. Termination of employment; 2. A move from the area (with two weeks notice). Otherwise, tuition must be paid in full for April and for May.

Tuition is due during the first school week of each month, September through May, paid in 9 equal installments. **There is no refund for occasional days absent due to illness, family vacation schedules, or scheduled school closings.** You will receive a Montessori calendar of scheduled school closings at the beginning of the school year.

_____ I have included a registration fee of \$25 as we are new to the Montessori Center.

parent's names: Mom _____ Dad _____

address _____ Child's birthdate _____ / _____ Age _____

phone numbers _____ / _____ email address _____

today's date

PARENT'S SIGNATURE