

Medication:

It is WV DHHR policy that all prescription medications be sent to school in the original pharmacy labeled bottle. We have forms available at the door to be filled out when/if we are required to administer medication to your child.

To administer prescriptive medications we must have written medication authorization from a health care provider with prescriptive authority which must include: child's name, name of medication, reason for medication, dosage, time's to be given, and route medication is given. Blanket permission forms are not acceptable. Orders for medications "as needed" are not acceptable.

We request that, whenever possible, medications be ordered *during times that they can be administered before/after hours spent in childcare.*

Policy: Parents are to administer the first dose of all new medications to assure that there is not an allergic or unexpected reaction.

Procedure for administering medicine:

School staff who administer medication are required to take the Medication Administration training offered by DHHR. The child's medicine should be handed to a staff member who will take it to the kitchen to be refrigerated, if necessary. The child's name, the dosage and time given is recorded on a daily log. The entry is initialed by the teacher who administers the medication. Please help us remember to return the medicine to you at the end of each school day. Expired medications will be returned to the parents or, if not collected with one week, flushed down the toilet, and so noted on the log.

An individualized written health care plan is required for the child who requires a nebulizer or an inhaler. This plan must include written instructions from the health care provider and the parent/guardian. You may request a form from the school.

Administering non-prescription medication:

The Montessori Center may administer over-the-counter nonprescription topicals or oral medications, such as neosporin or tylenol, with written permission and instructions from the parent, without a prescription for a short period of time: five days for topicals, and three days for oral medicines, within a 30 day period. Longer durations will require a prescription from a health care provider.

Health form: Immunization/ Medical Exemptions:

It is a state requirement that we have a medical/immunization form filled out for each child, signed by a physician. It is necessary that your child receive scheduled immunizations as required to attend a child care center. Exemptions from immunization requirements are available for parents who provide written documentation of religious objections to immunization or who provide a signed statement from the child's licensed health care provider indicating that immunization is contraindicated based on the child's medical condition.

If we already have an immunization schedule on file and your child is a second or third year returning student, please have the doctor write a general "well child" statement on your next office visit, for our file.

Parental Objection to Treatment:

If it becomes evident that a child is ill and in need of medical attention and the parent has signed a statement objecting to medical treatment, the parent will be called and medical attention will be recommended. The child must be removed from the Center at this time and may return when the symptoms of illness are no longer present. Re-entry will be decided by the director, who will consult with a physician regarding the case.

In the event that a child has been diagnosed with a vaccine-preventable communicable disease, the Montessori Center will exclude the child who has not been immunized against the disease until a health care provider determines that risk of transmission has passed.

Child illness/ readmittance:

It is a state law that when a licensed health care provider excludes a child from school because of a communicable disease or illness, the Montessori Center will readmit the child with a signed statement from the health care provider that the risk of transmission is no longer present and the child is well enough to participate in Center activities.

For your information:

The state of WV requires that all child care employees have a TB screening, and complete a food handler's class every two years. If you ever have any questions, concerns, or comments regarding policies of health and safety related practices at the Montessori Center, please feel free to contact me at home or at school.

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